



Application Form

Review the details below to help you gather the correct information, documents, and organizational support needed for your Conservation Planning Training Pilot application.

This document is for planning purposes only. You must complete the official electronic application form online at wearencpp.com/conservation-planning-training-pilot

Applicant Information

- Name
- Job Title & Specialty/Discipline
- Organization/Agency
 - Conservation District
 - NRCS
 - RC&D Council
 - TSP
 - State Agency
 - Other
- State
- County
- Email Address
- Phone Number

Eligibility and Readiness

- Date of hire into current role (month & year)
- Briefly describe your current responsibilities as related to conservation planning.
- Do you currently plan or assist in conservation planning activities in your daily work?
 - If yes, please indicate months/years of experience with conservation planning.
 - If no, is your training a limiting factor to participating in those activities?
- Completion of the Level 1 program (with the exception of the Conservation Business Tools and the State Specific Deliverables courses) is required to attend this pilot session. Have you completed the required Level 1 coursework?
- You will need to upload your current AgLearn transcript. [Click here for directions on how to access your transcript in AgLearn.](#)

If you are pursuing an NRCS Conservation Planner designation, it's important to load the appropriate level Conservation Planner program in your AgLearn account to help you keep track of your progress and make sure you receive updates as they are released. NRCS staff should work with their supervisors to make sure the appropriate programs are loaded. Partners and affiliate staff can use this guide to load programs.

- Do you have a current LincPass?
 - If yes, is your primary access to NRCS systems via government furnished equipment?
 - No

- Has access to training for Conservation Planning Part 2 (CP2) been a limiting factor in completing your conservation planner certification?
 - If yes, how long have you been waiting to complete the CP2 training?
 - No

- Has access to training for Soil Health and Sustainability been a limiting factor in completing your conservation planner certification?
 - If yes, how long have you been waiting to complete the Soil Health and Sustainability training?
 - No

- Do you also need NRCS Job Approval Authority (JAA) to be able to certify conservation practices in your planning work?
 - If yes, list the top 5 conservation practices.
 - No

Commitment and Availability

The following are required for this training:

- Week of June 15, 2026: Virtual welcome meeting attendance
- June 15 - July 2: Selected participants complete online meetings and required online coursework
- Week of July 6: Virtual participant meeting attendance
- Week of July 20: Pilot Training in Grand Rapids
- Commitment to completing certification requirements within 6 months of in-person training

Do you agree to these requirements? (Yes/No)

Please list any anticipated conflicts during the training and pre-work period. Scheduling conflicts with online work sessions will be assessed on an individual basis. Conflicts with the in-person training event will exclude participation in this pilot session.

Organizational Support

In order to participate in this training, you need support from your supervisor/manager and board/agency. Your organization must confirm support for all of the following:

- Staff time for multiple online training sessions
- Staff time for the full multi-day in-person training
- Travel and lodging for the in-person training
- Training registration fee
- Staff time to complete certification requirements within six months of the in-person training

Does your organization confirm support for all of the items listed above?

- Yes
- If no, please explain.

Supervisor/Manager Endorsement

Please list the contact information for your Supervisor/Manager.

- Name (First, Last)
- Title
- Phone Number
- Email

Executive Director/Board/Agency Endorsement

Please list a point of contact for your executive director/board/agency.

- Name (First, Last)
- Title
- Phone Number
- Email